**NOTICE OF MEETING**

The Fire Board of the Puerco Valley Fire District will meet in regular session on ***January 9th, 2025, at 4:30pm MST***. The meeting will be held at the Puerco Valley Fire Station in Sanders, Arizona. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) for legal advice with the district’s attorney on matters as set forth in the agenda. Board Members or other participants may attend by telephonic conference. **The following items, topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.**

**MINUTES**

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE: TIME 4:34PM**
2. **ROLL CALL OF BOARD MEMBERS AND ATTENDEES:** Directors Toni Wood, Linda Jones, Sandy Begay, and Darla Basamania. Also present Chief Prentice, Chief Wood, and Counsel Nicolas Cornelius (via teams). Director Josie Forrester was absent.
3. **CALL TO THE PUBLIC:**

Discussion and consideration of comments and complaints from the public. Those wishing to address the Puerco Valley Fire Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised on the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

There was one member of the public, Amanda McCarrell. She did not make any comments or ask any questions.

1. **READING AND APPROVAL OF MINUTES:**

Meeting of December 19th, 2024

**MOTION** Linda **SECOND** Darla **CARRIED** 4-0

Special Meeting of December 27th, 2024

**MOTION** Darla  **SECOND** Toni **CARRIED** 4-0

1. **OLD BUSINESS:**

Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Ambulance Matters, Accounting/CPA matters -Counsel/Chiefs

* CON/DHS Matters- The ARCR report and the 2nd quarter CAP reports were both turned in. We will look into doing IFT’s in the future.
* Federal Grant Matters- EMS Coordinator Don Waits is continuously putting in for grants. The most recent one was with Firehouse Subs.

Litigation matters: Snyder/DeSpain; DHS-Counsel

* OAH hearing is still on hold

Transfer of money from the Auxiliary Account & Puerco Valley Ambulance Account to the County Warrant Account \*\*NO MONEY WILL BE TRANSFERRED THIS MONTH\*\*

Approval of transfer: **MOTION\_\_\_\_\_\_\_\_\_SECOND\_\_\_\_\_\_\_\_\_CARRIED\_\_\_\_\_**

Contract with GMR/Show Low PD- Chief Prentice

* We will not be contracting with GMR. An email was sent from Counsel Nicolas Cornelius letting GMR know.
* Chief Prentice will be going to Show Low PD to talk to them about switching over to their dispatch. He will get the prices and an agreement with them and it will be presented at the next board meeting.

1. **REPORTS AND CORRESPONDENCE:**

Correspondence

Fire Chief’s Report

* Chief Prentice has updated the policy manual and task books. He is working on updating the SOGs/SOPs. Once they are completed, they will be sent to Counsel and the Board for approval.
* Chief Prentice will be purchasing fire equipment monthly. We need boots, helmets, hoods, gloves, etc. It will be bought a little of each month.

Expense Report

Financial Report

Approval of Finances: **MOTION** Sandy **SECOND** Linda **CARRIED 4-0**

1. **NEW BUSINESS:**

Discussion and possible action re: Merit bonus for Asst. Chief Wood for services above and beyond her assigned duties, in a one-time amount of $3,000, to be paid from funds in the auxiliary account. – Director Jones

* Linda advised she wanted to give Chief Wood a merit bonus for all the hard work she has done the last year. The Board voted. Darla voted yay, Linda voted yay, Sandy voted yay, Toni abstained.

Approval of Merit Bonus: **MOTION Linda SECOND Darla CARRIED 3-0**

1. **EXECUTIVE SESSION: TIME** 5:12pm **MOTION** Toni **SECOND** Sandy

Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Ambulance Matters, Accounting/CPA matters -Counsel/Chief Prentice/Tami

Snyder notice of claim-Counsel

Despain Preliminary Injunction/Civil Lawsuit-Counsel

DeSpain CON hearing at Office of Administrative Hearings -Counsel

VFIS Despain Counterclaim-Counsel

Discussion and possible action re: Merit bonus for Asst. Chief Wood for services above and beyond her assigned duties, in a one-time amount of $3,000, to be paid from funds in the auxiliary account.

**RETURN TO REGULAR MEETING**

**MOTION Darla SECOND Linda CARRIED 4-0 @ 5:30PM**

1. **NEXT FIRE BOARD MEETING WILL BE ON February 13th at 4:30pm MST.**
2. **ADJOURNMENT: MOTION** Toni **SECOND** Darla