**NOTICE OF MEETING**

The Fire Board of the Puerco Valley Fire District will meet in regular session on ***December 19th, 2024, at 4:30pm MST***. The meeting will be held at the Puerco Valley Fire Station in Sanders, Arizona. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) for legal advice with the district’s attorney on matters as set forth in the agenda. Board Members or other participants may attend by telephonic conference. **The following items, topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.**

**MINUTES**

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE: TIME 4:31pm**
2. **ROLL CALL OF BOARD MEMBERS AND ATTENDEES-** Directors Toni Wood, Sandy Begay, Linda Jones, Darla Basamania, and Josie Forrester. Also present were Chief Prentice and Chief Wood.
3. **CALL TO THE PUBLIC:**

Discussion and consideration of comments and complaints from the public. Those wishing to address the Puerco Valley Fire Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised on the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

1. **READING AND APPROVAL OF MINUTES:**

Meeting of November 14th, 2024

**MOTION** Darla **SECOND** Josie **CARRIED** 5-0

1. **OLD BUSINESS:**

Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Ambulance Matters, Accounting/CPA matters -Counsel/Chiefs

* Chief Wood is unable to complete the AFG Grant because we don’t have sufficient information from 2021/2022.
* The next AZDHS ambulance inspection will be on 1/3/2025.
* Chief Wood is working on completing the AZDHS end of year annual report.

Litigation matters: Snyder/DeSpain; DHS-Counsel

Transfer of money from the Auxiliary Account & Puerco Valley Ambulance Account to the County Warrant Account

* Board voted to transfer $32,000 from the Auxiliary account and $19,000 from the Ambulance/Medicare account.

Approval of transfer: **MOTION Linda SECOND Darla CARRIED 5-0**

1. **REPORTS AND CORRESPONDENCE:**

Correspondence

Fire Chief’s Report

* “Phantom”, the PVFD fire truck that was in front of the station, is being worked on by our mechanic. We hope to have it ready to present at the Light Parade.
* NPC Fire Academy donated a lot of hose to the District.

Expense Report

Financial Report

Approval of Finances: **MOTION** Linda **SECOND** Josie **CARRIED** 5-0

1. **NEW BUSINESS:**

Contract with GMR- Chief Prentice

* Counsel Nicolas Cornelius is still reviewing the contract. Will table until next meeting.

New Streamline Website- Chief Wood

* The monthly price for the new website is $730 for the top-tier package.
* The board would like Chief Wood to ask about the security features they offer.
* The board would like Chief Wood to contact other agencies that use the platform to see if they like it.
* Will table decision to another meeting.

Oath for elected board members

* Antonia Wood and Darla Basamania were sworn in by Josie Forrester.

Discussion and possible action: Election of Chairman and Clerk effective December 19th, 2024.

* The board members unanimously voted to keep the positions the same. Director Antonia Wood will remain as the Board Chair and Josephine Forrester will remain as the Board Clerk.
* Antonia Wood as Board Chair: **MOTION** Linda **SECOND** Darla **CARRIED** 5-0
* Josie Forrester as Board Clerk: **MOTION** Linda **SECOND** Darla **CARRIED** 5-0
1. **EXECUTIVE SESSION: TIME** \_\_\_ **MOTION**  \_\_\_\_ **SECOND** \_\_\_\_

**\*\*NO EXECUTIVE SESSION\*\***

Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Ambulance Matters, Accounting/CPA matters -Counsel/Chief Prentice/Tami

Snyder notice of claim-Counsel

Despain Preliminary Injunction/Civil Lawsuit-Counsel

DeSpain CON hearing at Office of Administrative Hearings -Counsel

 VFIS Despain Counterclaim-Counsel

1. **NEXT FIRE BOARD MEETING WILL BE ON January 9th at 4:30pm MST.**
2. **ADJOURNMENT: MOTION** Josie **SECOND** Darla 5:08pm