**NOTICE OF MEETING**

The Fire Board of the Puerco Valley Fire District will meet in regular session on ***July 10th, 2025, at 3:00pm MST***. The meeting will be held at the Puerco Valley Fire Station in Sanders, Arizona. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) for legal advice with the district’s attorney on matters as set forth in the agenda. Board Members or other participants may attend by telephonic conference. **The following items, topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.**

**AGENDA**

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE: TIME 3:00PM**
2. **ROLL CALL OF BOARD MEMBERS AND ATTENDEES:** Directors Toni Wood, Linda Jones, Darla Basamania. Josie joined the meeting via phone at 3:03PM. Director Sandy Begay was absent. Also present were Chief Prentice, Chief Wood, and Counsel Nicolas Cornelius (via zoom).
3. **CALL TO THE PUBLIC:**

Discussion and consideration of comments and complaints from the public. Those wishing to address the Puerco Valley Fire Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised on the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

1. **READING AND APPROVAL OF MINUTES:**
2. Meeting of June 12th, 2025

**MOTION** Toni **SECOND**  Darla **CARRIED** 3-0

1. Special Meeting of June 30th, 2025

**MOTION**  Linda  **SECOND** Josie  **CARRIED** 4-0

1. **OLD BUSINESS:**
2. Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Audit Matters, Ambulance Matters, Accounting/CPA matters -Counsel/Chiefs

* Status of CON Matters- We received our CON renewal which is good through May 31st, 2026.
  + The two investigations are being handled by Counsel Nicolas Cornelius with assistance from both Chiefs.

1. Litigation matters: Snyder/DeSpain; DHS-Counsel

* Both cases are moving forward. Updates/advice will be given in executive session.

1. DeSpain CON hearing at Office of Administrative Hearings -Counsel

* Case remains on hold pending the civil case.

1. Transfer of money from the Auxiliary Account & Puerco Valley Ambulance Account to the County Warrant Account

* Board voted to transfer $1,800 from the Ambulance Account and $14,500 from the Auxiliary Account.

Approval of transfer: **MOTION**  Linda **SECOND**  Darla **CARRIED**  4-0

E. Annual evaluation for Fire Chief

* Chief Prentice got an overall score of 80% on his annual reviews.

F. Starting the process of finding a new auditing firm

* Instructions were given to staff to contact other Fire Departments and our accountants to get recommendations for new auditing firms. Information will be posted to our website and social media. Nick Cornelius will send a letter to Hinton Burdick letting them know we will no longer be using them moving forward

1. **REPORTS AND CORRESPONDENCE:**

Correspondence

Fire Chief’s Report

* MOU with NPC- Chief Prentice is in the process of obtaining an MOU with Northland Pioneer College so he is able to do training with employees at the station.
* NFPA Fire Training- Chief Prentice is getting our Fire Training program updated and ready to implement.
* DOT Driver Training (EVOC)- All employees have been put through the EVOC training for ambulances. Will do all fire apparatus next..
* Our July 4th Fireworks show had a great turnout. Everything went great.

Expense Report

Financial Report

Approval of Finances: **MOTION** Linda **SECOND**  Darla **CARRIED** 4-0

1. **NEW BUSINESS:**
2. Discussion and possible action on medical direction contract with International Medical Direction.

* Board members were given a copy of the contract to review. The new medical direction was approved by the Board. The contract states there will be a $500/month fee.

Approval of contract: **MOTION**  Linda **SECOND**  Darla **CARRIED** 4-0

**8. EXECUTIVE SESSION: TIME** 1549PM **MOTION**  Darla **SECOND** Josie

1. Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Ambulance Matters, Accounting/CPA matters- Counsel/Chief Prentice/Tami
2. Litigation Matters: Snyder/Despain- Counsel
3. DeSpain CON hearing at Office of Administrative Hearings- Counsel
4. Arizona Attorney General’s Office Investigation no. OML 2024-0033- Counsel
5. Proposed contract for medical direction- International Medical Direction.

**RETURN TO OPEN MEETING AT:** 4:16 **PM.**

1. **NEXT FIRE BOARD MEETING WILL BE ON August 14th at: 4:30pm MST.**
2. **ADJOURNMENT: MOTION**  Josie **SECOND**  Darla @ 4:17PM