**NOTICE OF MEETING**

The Fire Board of the Puerco Valley Fire District will meet in regular session on ***June 12th, 2025, at 4:00pm MST***. The meeting will be held at the Puerco Valley Fire Station in Sanders, Arizona. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) for legal advice with the district’s attorney on matters as set forth in the agenda. Board Members or other participants may attend by telephonic conference. **The following items, topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.**

**MINUTES**

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE: TIME** 4:04 PM
2. **ROLL CALL OF BOARD MEMBERS AND ATTENDEES:** Directors Linda Jones, Toni Wood, Sandy Begay and Darla Basamania. Director Josie Forrester was absent. Also present were Chief Prentice, Chief Wood, Counsel Nicolas Cornelius (arrived via zoom @ 4:55PM) and Crimson Singleton from Hinton Burdick (via zoom).
3. **CALL TO THE PUBLIC:**

Discussion and consideration of comments and complaints from the public. Those wishing to address the Puerco Valley Fire Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised on the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

1. **READING AND APPROVAL OF MINUTES:**
2. Meeting of May 8th, 2025

**MOTION** Darla **SECOND** Sandy **CARRIED** 4-0

1. Special Meeting of May 30th, 2025

**MOTION** Toni **SECOND** Linda **CARRIED** 3-1 Darla abstained since she wasn’t present

1. Special Meeting of June 5th, 2025

**MOTION** Darla **SECOND** Toni **CARRIED** 4-0

1. **OLD BUSINESS:**
2. Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Audit Matters, Ambulance Matters, Accounting/CPA matters -Counsel/Chiefs

* CON Matters- CON renewal has been sent in, waiting for reply.

1. Litigation matters: Snyder/DeSpain; DHS-Counsel

* Additional depositions are being scheduled for both hearings.

1. DeSpain CON hearing at Office of Administrative Hearings -Counsel

* Nothing new, still not moving forward.

1. Transfer of money from the Auxiliary Account & Puerco Valley Ambulance Account to the County Warrant Account

* Board voted to transfer $82,500 from the Auxiliary Account and $43,500 from the Puerco Valley Ambulance Account. The total being transferred is $126,000.

Approval of transfer: **MOTION** Linda **SECOND** Sandy **CARRIED** 4-0

1. **REPORTS AND CORRESPONDENCE:**

Correspondence

Fire Chief’s Report

* Chief Prentice has been attending all the Chapter House Meetings.
* We provided ambulance coverage for the Wide Ruins Rodeo on 6/7/2025 and the community run at Nahata D’Zill Chapter House.
* The policy manual and SOP manual are in the process of being updated.
* Chief Prentice is working on an Engineer Task Book and Captain Task Book
* An evaluation template has been created and will be used to evaluate all employees moving forward.
* Chief Prentice is going to implement Emergency Vehicle Operator Training starting at the end of June.
* July 4th fireworks were approved by the Fire Marshals Office

Expense Report

Financial Report

Approval of Finances: **MOTION** Linda **SECOND**  Sandy **CARRIED** 4-0

1. **NEW BUSINESS:**
2. Updated PVFD Employee Handbook/Policy Manual- review and discussion only; to be set for approval at a future meeting. \*Tabled for now\*
3. Presentation of FY 2022 Audit Report by C. Singleton of Hinton & Burdick.

* Crimson Singleton gave the presentation of the FY 2022 Audit to the Board. The Board was able to ask questions and get clarifications.

Acceptance of FY 2022 Audit Report: **MOTION**  Darla **SECOND**  Sandy **CARRIED** 3-1 Director Jones voted nay.

1. Arizona Attorney General’s Office Investigation no. OML 2024-0033 for discussion only- Counsel

* Counsel Nicolas Cornelius has sent a letter to the Arizona Attorney Generals Office explaining the reasoning for the Open Meeting Law Violation.

1. Begin the process of finding a new auditing firm- Linda

* Chief Wood and Counsel Nicolas Cornelius will work on finding a new Auditing Firm.

**8. EXECUTIVE SESSION: TIME** \_\_\_ **MOTION**  \_\_\_\_ **SECOND** \_\_\_\_

**\*\*NO EXEC SESSION\*\***

1. Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Ambulance Matters, Accounting/CPA matters- Counsel/Chief Prentice/Tami
2. Litigation Matters: Snyder/Despain- Counsel
3. DeSpain CON hearing at Office of Administrative Hearings- Counsel
4. Arizona Attorney General’s Office Investigation no. OML 2024-0033- Counsel

**RETURN TO OPEN MEETING AT:\_\_\_\_\_\_\_PM.**

1. **NEXT FIRE BOARD MEETING WILL BE ON July 9h at 1:00pm MST.**
2. **ADJOURNMENT: MOTION Darla SECOND Sandy**  @ 5:40PM