**NOTICE OF MEETING**

The Fire Board of the Puerco Valley Fire District will meet in regular session on ***February 13th, 2025, at 4:30pm MST***. The meeting will be held at the Puerco Valley Fire Station in Sanders, Arizona. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) for legal advice with the district’s attorney on matters as set forth in the agenda. Board Members or other participants may attend by telephonic conference. **The following items, topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.**

**MINUTES**

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE: TIME** 4:34pm
2. **ROLL CALL OF BOARD MEMBERS AND ATTENDEES** Directors Toni Wood, Darla Basamania, Linda Jones, Josie Forrester, and Sandy Begay. Also present were Chief Prentice, Chief Wood, and Counsel Nicolas Cornelius (via teams). Also present was Special Agent Randy Braucht from the Healthcare Fraud & Abuse Unit, Special Investigations section, Criminal Division from the AZ Attorney Generals Office.
3. **CALL TO THE PUBLIC:**

Discussion and consideration of comments and complaints from the public. Those wishing to address the Puerco Valley Fire Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised on the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

1. **READING AND APPROVAL OF MINUTES:**

Meeting of January 9th, 2025

**MOTION** Linda **SECOND** Darla **CARRIED** 4-1 Josie abstained since she wasn’t at the meeting

1. **OLD BUSINESS:**

Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Ambulance Matters, Accounting/CPA matters -Counsel/Chiefs

* The ARCR and CAP were both turned in to AZDHS and both were accepted.
* Two ambulances are up for inspection this month, they will be scheduled.

Litigation matters: Snyder/DeSpain; DHS-Counsel

* Despain-Discovery responses were sent from attorneys. Kutak Rock sent the court documents in reference to the money that was mistakenly put in the wrong bank account by EMS/MC. Brandie and her attorneys refused to transfer the money so it will be handled by the court.
* Snyder- Attorneys are still moving forward with discovery.
* The board gave Counsel Nicolas Cornelius permission to share all information with Special Agent Randy Braucht.

Transfer of money from the Auxiliary Account & Puerco Valley Ambulance Account to the County Warrant Account

* The board voted to transfer $40,000 from the Auxiliary Account and $20,000 from the Ambulance Account.

Approval of transfer: **MOTION** Josie **SECOND** Linda **CARRIED 5-0**

Contract with Show Low PD- Chief Prentice

* Chief Prentice and Chief Wood went to Show Low PD Dispatch on 1/12/25 and spoke to their Communications Manager, IT, and Commander. The commander is looking forward to bringing on a lot of new agencies. They are still working on the contract and letter of intent. Once the contract is received, it will be given to Counsel and the Board for review.
1. **REPORTS AND CORRESPONDENCE:**

Correspondence

Fire Chief’s Report

Expense Report

Financial Report

Approval of Finances: **MOTION** Darla **SECOND** Sandy **CARRIED** 5-0

1. **NEW BUSINESS:**

Discussion regarding Auditing Firm- Linda

* Director Jones shared concerns about the FY 22 audit not being completed yet. The Board would like Counsel Cornelius and Chief Wood to look for a new auditing firm to use going forward. Requests for qualifications and notices will be sent out.

Fireworks for 4th of July- Chief Wood

* The board agreed that the length of the fireworks was good last year. Last year the price was $5,000. The Board requests to see a contract with the price before moving forward. The contract will be brought to the next meeting.
1. **EXECUTIVE SESSION: TIME** 5:05pm **MOTION** Josie **SECOND** Darla

Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Ambulance Matters, Accounting/CPA matters -Counsel/Chief Prentice/Tami

Litigation Matters: Snyder/Despain; DHS-Counsel

DeSpain CON hearing at Office of Administrative Hearings -Counsel

**RETURN TO REGULAR MEETING**

**MOTION Darla SECOND Josie CARRIED 5-0 @ 5:44pm**

1. **NEXT FIRE BOARD MEETING WILL BE ON March 13th at 3:30pm MST.**
2. **ADJOURNMENT: MOTION Josie SECOND Darla @ 5:45pm**